

# Jeffco PTA Unit of the Year Award

*Sponsored by Jefferson County Council Parent Teacher Association*

## 2015 - 2016 Nomination Guidelines

**Purpose:** The Jeffco PTA Unit of the Year Award identifies and honors those local unit PTAs that, when compared to all others in their unique environment and within their own special circumstances, are the most representative examples of PTAs that exemplify the purposes and mission of PTA. The purpose of the Jeffco PTA Unit of the Year Award is to celebrate the work PTAs do to make a difference for their communities.

**Awards:** One award will be presented at the Jefferson County Council PTA's Annual Spring Fling Awards Ceremony in April. Winning unit will receive a certificate of honor, a \$250 grant, and a \$250 scholarship to attend the following year's Colorado PTA Convention.

**Eligibility:** A PTA must be in good standing to qualify for this award.

**Judging:** Judging is based on answers to the below questions and any materials/information provided. It is preferable that these materials be presented in an organized fashion, however, judging is based on the information provided and not its appearance. Judging is done by a selection committee made up of PTA volunteers.

**Checklist:** The following requirements must be met in order to avoid disqualification. Please refer questions to [jeffcoptaawards@gmail.com](mailto:jeffcoptaawards@gmail.com).

1. \_\_\_\_\_ At least two people are needed to nominate a PTA.
2. \_\_\_\_\_ Each of the following four narrative questions must be answered.
  1. **Advocacy:** Describe how your advocacy efforts work to support PTA's purposes for the care and protection, education and welfare of children and youth, at home, school and in your community.
  2. **Membership:** Describe your overall membership program and how your campaign is year-round, engaging and welcomes everyone. What innovative and creative methods and strategies are you using? What is your membership goal for the year? What are your current membership numbers and do you have an increase from last year?
  3. **Family Engagement and Community Involvement:** Describe your interactions with your members, non-members, staff, and the community-at-large, including non-English speaking or diverse cultural populations, families of children with special needs, and others within your school community. Describe how your PTA is a relevant resource for students and families and how it attempts to raise the standards of home life in your school and community
  4. **Outstanding Program Activity or Event / What are you most proud of?** -Describe your programs, projects and activities you are most proud of and how those programs contributed to increasing the involvement or participation by families, staff, and your community. How do they benefit the students of your school community? How do these programs/activities/events support your goals and mission?

The nomination materials must include answers to the above four questions and copies of any materials (flyers, letters, articles, photos, etc.) that support the answers to the above questions, and the form below.

**Deadline for nomination materials: Monday, March 21<sup>st</sup>, 2016**

**Jeffco PTA Unit of the Year Award**  
*Sponsored by Jefferson County Council PTA*

**2015 - 2016 Nomination Form**  
*(Please Print)*

**PTA Unit:** \_\_\_\_\_

**School Address:** \_\_\_\_\_

**Nominators' Information**

**Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**PTA Position:** \_\_\_\_\_

**PTA Position:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/Zip:** \_\_\_\_\_

**City/Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

Return completed nominations and any materials to Jefferson County PTA Awards Committee:

Colorado PTA Office  
Attn: Jeffco PTA Awards  
7859 W. 38th Avenue,  
Wheat Ridge, CO 80033

QUESTIONS? PLEASE CONTACT  
[jeffcoptaawards@gmail.com](mailto:jeffcoptaawards@gmail.com)

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